

Departmental Meeting - I () Sapahshi Nandi

Date: 22-07-2019

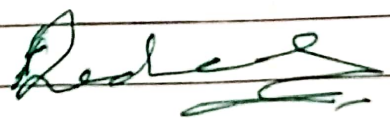
The Department of Computer Applications held a meeting about the class work, distribution of subject paper and discussed upcoming Academic Activities. The following points can be discussed.

1. The distribution of work load.
2. To conduct Student Seminars in the respective subject concerned lecturers.
3. To conduct internal Assessment / Mid exam.
4. Planned to conduct Guest lecturer on various subject. (at least two guest lecturers)
5. To Maintain NAAC records update.
6. To Enhance the use of ICT Tools.
7. To maintain Departmental records and teaching notes, Dairy and Annual plans.
8. To conduct certificate course.

Signature of faculty:



Incharge:



Departmental Meeting - 2020

Date: 18-02-2020

The Departmental meeting held at 2.30 PM on 18-02-2020 to review the ongoing class work and discuss upcoming Semester end exams. Faculty members expressed the updates on Syllabus completion across various subjects. The department decided to conduct mid exam. After two weeks to conduct pre-final exams for students. Faculty agreed to design a comprehensive exam schedule and question paper for pre-final exams that would help students review and consolidate their learning stage before the final exam.

Signature of faculty:

T. R. S. J.

Incharge:

Reddy